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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge. PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

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Due to the restrictions in place due to Covid 19, an agenda was issued to deal with matters that required Council’s attention, and comments were requested from Councillors.

These verbal minute notes confirm any written comments received and Councillors comments during Zoom meeting on Wednesday 11th November 2020.

Andrea Pownall – Town Clerk

Councillors present at zoom meeting: Cllr. S. Ashcroft

Cllr R. Adamson

Cllr. H. Gee

Cllr J. Rogerson

Cllr S. Lomas

Cllr B. Dalgleish-Warburton

Cllr N. Stubbs

Apologies received from Cllr Clark (personal commitments).

**Verbal Minute 0350 Declarations of Interest**

Cllr Gee - LEG - Verbal Minute 0358

**Verbal Minute 0351 Approval of Minutes**

**It was resolved** to agree the verbal minutes of the meeting of the 14th October 2020, as an accurate record.

In relation to verbal minute 0339 - Remembrance Events, it was agreed that a note of thanks be formally recorded in the minutes for all the work the Town Clerk had carried out in providing the all the Remembrance Events on behalf of Longridge Town Council.

It was also acknowledged that the "live stream" of Remembrance Sunday had been welcomed by residents and it was agreed that provision of a live stream should be provided in future years if possible. Thanks to Cllr Lomas for arranging and providing the live stream.

**Verbal Minute 0352 Consideration of Planning & Licence Applications**

3/2020/0801- Oak Tree Farm, Preston Road - *Removal of conservatory and construction of two storey extension to side (close to a major water main)*

Providing the neighbours have been consulted Longridge Town Council have no comments to make on the above planning application.

**Verbal Minute 0353 Appointment as Town Mayor**

The order of succession was outlined by the Town Clerk. **Discussion took place and Council agreed** that Cllr Bryan Dalgleish-Warburton would be Deputy Mayor with immediate effect and become Town Mayor in May 2021 (providing the current restrictions in place due to Covid-19 are lifted).

**Council agreed** that further discussion regarding a Deputy Mayor to commence in May 2021 would take place at the next Council meeting.

**Verbal Minute 0354 Help Longridge**

**Council noted the verbal update** .

**Verbal Minute 0355 Service Centre Action Plan/Business Group**

**Discussion took place and Council agreed that Longridge Town Council:**

1. Welcomes the establishment of a business group in the town called Love Longridge and agrees to offer practical support were it can especially with other relevant partners for the improvement of Longridge and its community as a whole.

2. Notes that Love Longridge is prepared to help with and / or distribute the initial Longridge Service Centre Action Plan questionnaires to local businesses in January and will provide appropriate support for return of the questionnaires.

3. In conjunction with Love Longridge, we will seek to engage with RVBC and LCC to determine the extent of any Section 106 money available, or possible other partner funding options  available to or for the benefit of the town.

**Verbal Minute 0356 Longridge Pump Track**

**Council discussed** the reports received. **It was agreed** that Council would support in principle. **It was agreed** that it should be now forwarded to officers at Ribble Valley Borough Council for their consideration and a Zoom Meeting held to discuss the matter further.

**Verbal Minute 0357 Consultation on Revised Licensing Policy Statement 2021- 2026**

**Council noted** the consultation but have no contribution to make**.**

**Verbal Minute 0358 Monthly Market at Station Buildings (LEG)**

**Council discussed** the matter. **Council agreed** that no charge would be levied if it was a for a charity purposes in this case, but charges would have to be levied if commercial traders were involved.

**Verbal Minute 0359 Replacement Union Flag**

**Council noted and agreed** the purchase of a replacement union flag.

**Verbal Minute 0360 Finance**

**Council authorised payment of**

**a. Resolve to pay** Initial Technologies Ltd - £42.00

**b. Resolve to pay** Rosemary Glen - £1006.32

**c. Resolve to pay** Maxi Fire and Security - £468.00

**d. Resolve to pay** TV Shaw -£150.00

**Council authorised the following retrospective payments:**

Section 137 Payments - £85.00 (Wreaths for Remembrance Events)

**Council noted the following direct debits:**

a. Salary - £1159.99 (October)

b. Nest - £64.79 (October)

c. Gas Bill - £50.05 (01.09.2020 - 30.09.2020)

d. Electricity Bill - £283.04 (01.09.2020 - 30.09.2020) & £96.40 (01.10.2020 - 10.10.2020)

***It was agreed in view of the confidential nature of the following item to be discussed, Council would have excluded the public/press from the meeting if they were present.***

**Verbal Minute 0361 Station Cafe Rent**

**Council resolved to accept the proposals as discussed and agreed.**

**Verbal Minute 0362 Next Meeting**

The next meeting of Council is Wednesday 9th December 2020.